

COMMISSION OF THE EUROPEAN COMMUNITIES

SEC(93) 1541 final

Brussels, 07.06.1994

REPORT FROM THE COMMISSION
ON THE LOCATION OF COMMUNITY DEPARTMENTS

Situation at the end of September 1992

EXPLANATORY MEMORANDUM

This report, submitted under Article 10 of the Decision of the representatives of the Governments of the Member States on the provisional location of certain institutions and departments of the Communities (Merger Treaty), describes the situation obtaining at the end of September 1992.

Article 10 of the Decision of 8 April 1965 of the Representatives of the Governments of the Member States on the provisional location of certain institutions and departments of the Communities reads as follows:

"The Governments of the Member States are willing to locate in Luxembourg, or to transfer thereto, other Community bodies and departments, particularly those concerned with finance, provided that their proper functioning can be ensured. To this end, they request the Commission to present to them annually a report on the current situation concerning the location of Community bodies and departments and on the possibility of taking new steps to give effect to this provision, account being taken of the need to ensure the proper functioning of the Communities."

Each year since 1968 the Commission has presented a report in compliance with these provisions.

This report, the twenty-fourth, describes the situation at the end of September 1992. Traditionally, the annual report has covered the period from September to September. The twenty-fourth report is concerned with permanent posts under the operating budget.

This report does not therefore cover events since October 1992, notably the Decision taken by common agreement between the representatives of the Governments of the Member States on the location of the seats of the institutions and of certain bodies and departments of the European Communities,¹ which entered into force on 23 December 1992. The next report will of course take account of the new situation.

As part of its programme to modernize and adapt its structures to meet the challenges of implementing the Single Act, and with an eye to the entry into force of the Maastricht Treaty, the Commission has continued its radical restructuring of its departments.

In the case of the Translation Service, the Directorate-General for Personnel and Administration and the new Informatics Directorate, the aim was to create a more efficient structure to provide a service adapted to the reality of an expanding Community where the emphasis is now on partnership.

It will be seen that the decentralization of the Informatics Directorate has not led to transfers of staff, although a number of vacant posts have been allocated to DGs in Brussels.

A number of operational Directorates-General were reformed, some more radically than others, as to a follow-up to the screening exercise conducted in March 1991. This process continued in 1992.

The problem of housing a growing number of staff in Brussels and Luxembourg alike in the event of a further enlargement of the Community has lead the Commission to give some thought to accommodation policy in the longer term.

¹ OJ C 341, 23.12.1992, p.1.

I. STAFF EMPLOYED IN BRUSSELS

September 1992

1. At the end of September 1992 a total of 10298 posts (administrative appropriations) were permanently assigned to the Commission's departments in Brussels (as against 9641 in 1991). This total was made up as follows:

Category A	2994
Language Service	1269
Category B	1921
Category C	3459
Category D	661
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	10304

2. These figures include a small number of officials from departments located in Luxembourg who have been assigned to Brussels for the purpose of liaising with departments there.

156 officials were involved from the following departments:

SOEC	10
DG XIII	146

II. STAFF EMPLOYED IN LUXEMBOURG

September 1992

1. At the end of September 1992 a total of 2593 posts (administrative appropriations) were permanently assigned to the Commission's departments in Luxembourg (as against 2577 in 1991). This total was made up as follows:

Category A	467
Language Service	342
Category B	743
Category C	801
Category D	<hr/>
	240
	2593

2. The posts assigned to the Directorates-General and other departments located in Luxembourg broke down as follows:

(a) The Statistical Office: 379 posts (146 A, 133 B, 98 C and 2 D); 1991: 364 posts (Note: a further 10 officials - 2 A, 4 B and 4 C- are assigned to the Liaison Office in Brussels).

(b) The Health and Safety Directorate (V-E) of the Directorate-General for Employment, Social Affairs and Education: 59 posts (26 A, 16 B and 17 C); (1991: 57 posts).

In May 1992 the Programme of action against cancer Unit, located in Brussels, was incorporated in the Public health unit of Directorate V-E.

(c) The Radiation Protection Division (XI-A-1) of the Directorate-General for the Environment, Consumer Protection and Nuclear Safety.

A total of 8 A, 4 B and 5 C posts are assigned to Luxembourg.

(d) Directorate-General XIII (Telecommunications, Information Industries and Innovation) is located in Luxembourg but has departments in both Luxembourg and Brussels.

The reorganization of Directorate-General XIII (Telecommunications, Information Industries and Innovation), agreed by the Commission on 15 July 1992, led to no significant changes in the tasks of its departments in Luxembourg. These departments, which were formerly part of the old Directorate-General for dissemination of knowledge, include Directorate XIII-D (R&TD: Dissemination and exploitation of R&TD results, technological transfer and innovation) and Directorate XIII-E (Information industry and market).

The role of these departments is to promote the dissemination and exploitation of knowledge from research within the Community. The activities of DG XIII-D are concerned mainly with the dissemination and exploitation of the results of research and technology transfer. DG XIII's activities concentrate on measures to encourage and simplify access to the electronic professional information services which, partly by the development of ways of overcoming linguistic barriers, help to spread knowledge.

A total of 157 posts are currently assigned to Luxembourg (53 A, 36 B, 59 C, 4 D); (1991: 157 posts).

- (e) Directorate-General XVIII (Credit and Investments): 110 posts (38 A, 44 B, 28 C); (1991: 105 posts).
- (f) The Euratom Safeguards Directorate (XVII-E) of the Directorate-General for Energy: 273 posts (86 A, 137 B and 50 C); (1991: 267 posts).
- (g) The Commission/European Investment Bank Liaison Office, attached to the Directorate-General for Economic and Financial Affairs: 2 posts (1 A and 1 C); (1991: 2 posts).
- (h) Directorate-General X (Information, Communication and Culture) has taken over responsibility for the Library and Information Service from DG IX, in addition to its own Luxembourg Office: 17 posts (1 A, 1 LA, 3 B, 9 C and 3 D); (1991: 3 posts).

The Luxembourg Office, which is located in the Jean Monnet building, has continued its information and communication activities with the organization, in conjunction with the other Community institutions in Luxembourg, of a large information stand at the Autumn Fair.

Alterations were made to the offices at the end of the year to improve working conditions for staff.

- (i) Administrative departments belonging to Directorate-General IX (Personnel and Administration): 420 posts (23 A, 67 B, 177 C, 152 D and 1 LA); (1991: 636 posts. Including the Informatics Directorate, the Library and Information Service).

DG IX has continued its modernization programme by setting up two new departments:

- "Social policy (Luxembourg)", whose task is to modernize and give fresh impetus to the Commission's social policy in Luxembourg; it provides a social welfare department, legal advice for officials, a reception service for new staff, social infrastructure, a day-care centre and a study centre;
- "Buildings policy - Options and contracts", with responsibility for medium-term buildings policy, invitations to tender and the negotiation of contracts.

- (j) Translation Service: 525 posts (4 A, 340 LA, 21 B and 160 C), (1991: 520 posts).
- (k) The Informatics Directorate: 169 posts (46 A, 70 B, 49 C and 4 D).

3. A number of departments located in Brussels have assigned staff to Luxembourg to improve contacts with the departments located there or to take up duty with bodies based there. A total of 37 officials were posted on this basis:

Secretariat-General	14
Legal Service	2
Security Office	9
Directorate-General for Budgets	4
Directorate-General for Financial Control	8
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	37

These figures are included in the table in II.1.

4. Pursuant to Article 8 of the Decision of the representatives of the Governments of the Member States, an Official Publications Office of the European Communities was located in Luxembourg. Under a decision taken by the Community institutions on 16 January 1969, the Publications Office is directed by a Management Committee consisting of representatives of the six institutions and bodies.

The posts allocated to the Office (also included in the table in II.1) break down as follows (1991: 428 posts):

September 1992

Category A	20
Category B	203
Category C	131
Category D	74
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	428

5. In accordance with the financial agreement of the institutions dated 24 July 1973, a European Monetary Cooperation Fund (EMCF), run by a Board composed of the Governors of the Central Banks of the Member States, has been provisionally located in Luxembourg. The Fund does not employ any staff. Given the development of the European Monetary System appropriate material and administrative arrangements will have to be considered.

COMMISSION PREMISES IN BRUSSELS

1. The Commission continued to pursue the goal it set itself in 1991 of regrouping its departments and rationalizing its buildings policy.
2. The trend of the market towards lower rents became more marked from the middle of 1992. This was due in part to the efforts of the Commission, with the support of the Belgian Ministère de Travaux publics, in renegotiating leases in 1991, and greater availability of office space. The Commission will continue to exert pressure on the market along these lines.
3. The reconstruction of a crèche began at the end of the year.

COMMISSION PREMISES IN LUXEMBOURG - SITUATION AND PROSPECTS

The Commission's departments in Luxembourg are now quartered in four buildings:

- The Jean Monnet building, which houses the largest number of departments.
- The "Cube" building, which is fully occupied by the Euratom Safeguards Directorate. This department has moved a small section of its staff into the extension to the BAK II building, the fourth occupied by the Commission.
- The "Wagner Centre" now housing Directorate-General XVIII (Credit and Investments), the radiation protection unit of DG XI, the Luxembourg sickness insurance claims office, the training and welfare service of Directorate-General IX and the "Computer Forum".
- The BAK II building (170 offices are sublet to the European Parliament), which is home to a number of sections of Euratom Safeguards Directorate and one SOEC Directorate which was forced out of the Jean Monnet building by lack of space.

The increase in staff numbers provided for in the establishment plan raises the problem of accommodating further established officials in the short term. The buildings available to the Commission in Luxembourg have no spare capacity. The Commission has reported this fact to the Luxembourg authorities who are planning the construction of a new administrative block in the immediate vicinity of the buildings now occupied by the Commission.

In addition, a study is currently being carried out into the state of repair of the Jean Monnet building to determine the extent of the renovation work planned for 1996 when the lease on the building expires.