

EUROPEAN PARLIAMENT

Working Documents

1981 - 1982

3 December 1981

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REPORT

drawn up on the mandate of the enlarged Bureau pursuant to paragraph 3(c), fourth indent, of the Resolution of 7 July 1981 (seat of the institutions of the European Community and in particular of the European Parliament)

Rapporteur: Mr M. ZAGARI

Paragraph 3(c), fourth indent, of the Resolution adopted on 7 July 1981 by Parliament stipulates that under the guidance of the President and enlarged Bureau, the appropriate bodies of Parliament shall determine the measures to be taken and evaluate their cost; before the end of the year, they shall present to Parliament a report accompanied by the proposals required to fulfil this obligation.

The enlarged Bureau instructed its Vice-President, Mr Zagari, to present this report at its meeting of 25 November 1981.

MOTION FOR A RESOLUTION

on the action to be taken on paragraph 3(c) of the Resolution of 7 July 1981 on the seat of the institutions of the European Community and in particular of the European Parliament

The European Parliament,

- having regard to its Resolution of 7 July 1981,
 - whereas paragraph 3(c), fourth indent, of this Resolution stipulates that the appropriate bodies of the European Parliament shall present, before the end of the year, a report on this subject,
 - noting that the State of the Grand Duchy of Luxembourg brought an action before the Court of Justice of the European Communities on 7 August 1981 for annulment of this Resolution,
 - noting that the enlarged Bureau of the European Parliament has already taken the first implementing measures, such as invitations to tender, for introducing the technical and administrative improvements needed to limit the constraints inherent in having three provisional places of work, and that it will implement the measures which fall within its powers,
 - having regard to the need to achieve as soon as possible an improvement in the working conditions of the directly elected Parliament, which is essential if it is to fulfil the obligations imposed upon it by the Treaties,
1. Calls upon its competent bodies to continue their consideration of the solutions to be adopted for the implementation of paragraph 3(c) of its Resolution of 7 July 1981 and to submit a report to it not later than June 1982;
 2. Confirms the content of its Resolution of 7 July 1981;
 3. Instructs its President to make urgent representations to the governments of the Member States to organize a conciliation procedure as soon as possible.

EXPLANATORY STATEMENT

A

1. Since the European Parliament adopted, on 7 July 1981, the Resolution on its place of work, the situation has developed in that on 9 August 1981 the State of the Grand Duchy of Luxembourg brought an action for annulment of this Resolution before the Court of Justice of the European Communities.

It is unlikely that any decision will be handed down before late Spring 1982.

2. A further development was the meeting on 17 November 1981 in Strasbourg between the foreign ministers of the 10 member countries and the enlarged Bureau of Parliament. At that meeting the ministers were unable to indicate any progress on the question of the seat since the declaration at Maastricht on 27 March 1981 by the European Council.

3. Since its Resolution of July 1981 Parliament has held all its plenary sittings in Strasbourg and its committee meetings have as a rule been held in Brussels.

The position regarding the Secretariat has remained unchanged.

B

4. The political dimension of the question of Parliament's place of work is increasingly grave:

- the nature of the office of Member of the European Parliament has changed since direct elections. Before the elections the nature of this office depended on decisions by the national parliaments (which thus retained very close links with the European Parliament). Since the elections, the office has been determined by the direct mandate given by the electorate. Consequently, Members are directly responsible to the voters;
- the first election campaign in 1978/1979 brought out clearly the strong discontent felt by the public at the dispersal of Parliament's places of work. Parliament thus has a mandate to do everything in its power during its first term of office to come up with practical results in this area;
- the number of Members - which has more than doubled - and the fact that many Members work full time as Members of Parliament has meant that the amount of travelling by parliamentary bodies to attend meetings and maintain contact with the Secretariat has considerably increased.

5. As a result the European Parliament and its administration are suffering more than ever from the lack of a single place of work and, furthermore, Parliament carries an even greater political responsibility for the question of its place of work.

For these reasons, and in the absence of any desire by the governments of the Member States to contribute jointly to solving these problems, Parliament must use its power to organize its method of work independently. Naturally, the prerogatives of the Member States will be respected. In the case in point this means that the European Parliament will not take a decision on the seat of the institutions.

C

6. On a practical level, the procedures for introducing the necessary technical means for limiting the constraints inherent in the dispersal of the places of work have already been started; in this connection, see the attached tender - Annex I.

N O T E

Subject: Invitation to tender for a study on possible improvements in the organization and working methods of the European Parliament taking account of the geographical dispersion of its activities

The European Parliament wishes to call on the services of a company of consultants to carry out a study of possible improvements to the organization and working methods of the European Parliament taking account of the geographical dispersion of its activities.

The European Parliament's activities are carried out in three towns: Brussels, Luxembourg and Strasbourg.

The main documents used in the European Parliament are translated in the seven languages of the Community.

The study will have to take these factors into account and pay particular attention to the use of modern tele-transmission facilities. The choice of new equipment should take into account their compatibility with the equipment in use in the other European Institutions and in the national parliaments of the Community.

The study will be based on the note on the technical and financial implications of indents 1, 2 and 3 of Article (3) of the Resolution adopted by the European Parliament on 7 July 1981

The final report must be submitted to the European Parliament not later than 31 January 1982. An interim report will have to be made available to the European Parliament not later than 10 December 1981.

It must contain detailed recommendations on how to overcome the difficulties of the geographical dispersion of the places of work. These recommendations will include:

- a list of the measures to be taken and their economic justification;
- a proposal for reorganizing working methods;
- the implications for the reorganization of departments;
- recommendations on the use of existing equipment and the type of equipment to be acquired (purchase or lease);
- An examination of the possibilities of part-time use of the existing equipment in other European Institutions;
- Indications of the cost of the proposed equipment including possible alternatives. Full details of the costs must be set out so as to make clear the investment budget in the short term and operating budget in the medium term. The financial statement will indicate the savings achieved;
- the timetable for the implementation of the proposed measures;
- a list of potential suppliers for each type of equipment, and the servicing facilities in the three places of work.

Submissions for the above study should be sent not later than 23 November 1981 (the postmark will be taken as proof), in two envelopes (the inside envelope should be sealed and marked 'Invitation to tender No 81/12 - reorganization of working methods - not to be opened by the mail department to the following address:

EUROPEAN PARLIAMENT
Supplies Division
Room 210 :
Centre Wagner
Boite Postale 1601
LUXEMBOURG

The submission must state:

- the date of submission of the preliminary draft;
- the plan and structure of the study;
- the sectors of the European Parliament covered by the study;
- the number of consultant hours worked on the study, with the hourly cost for each category of staff;
- the number of hours spent on consulting the various departments and services (translation, publishing, supplies, data processing, conferences, mail service, archives, etc...) of the European Parliament and the other Institutions of the European Communities;
- the number of days spent by consultants on assignment in Luxembourg, Brussels, and Strasbourg, as well as the cost per day of assignment;
- the total cost of the study (fixed price for the whole duration of the study) including typing of the report in one official language of the European Communities;
- the timetable for invoicing (invoices will normally be paid within five weeks of receipt);
- the list of the main references of the tenderer, particularly as regards comparable studies.

Prices must be quoted :

- in national currencies,
- excluding all taxes (in accordance with the protocol on the privileges and immunities of the European Communities).

I

PUBLIC WORKS CONTRACTS

Notices of public works contracts and sub-contracts published pursuant to Council Directive 71/305/EEC of 26 July 1971 ⁽¹⁾, supplemented by Council Directive 72/277/EEC of 26 July 1972 ⁽²⁾ and amended by Council Directive 78/669/EEC of 2 August 1978 ⁽³⁾

MODEL NOTICES

Open procedures

1. Name and address of the authority awarding the contract (Article 16 (e)) ^(*):
2. The award procedure chosen (Article 16 (b)):
3. (a) The site (Article 16 (c)):
 - (b) Nature and extent of the services to be provided and the general nature of the work (Article 16 (c)):
 - (c) If the contract is subdivided into several lots, the size of the different lots and the possibility of tendering for one, for several, or for all of the lots (Article 16 (c)):
 - (d) Information relating to the purpose of the contract if the contract entails the drawing up of projects (Article 16 (c)):
4. Any time limit for the completion of the works (Article 16 (d)):
5. (a) Name and address of the service from which the contract documents and additional documents may be requested (Article 16 (f)):
 - (b) Final date for making such request (Article 16 (f)):
 - (c) Where applicable, the amount and terms of payment of any sum payable for such documents (Article 16 (f)):
6. (a) Final date for receipt of tenders (Article 16 (g)):
 - (b) Address to which they must be sent (Article 16 (g)):
 - (c) Language or languages in which they must be drawn up (Article 16 (g)):
7. (a) Persons authorized to be present at the opening of tenders (Article 16 (h)):
 - (b) Date, time and place of this opening (Article 16 (h)):
8. Any deposits and guarantees required (Article 16 (i)):
9. The main procedure for financing and payment and/or references to the instruments regulating these (Article 16 (j)):
10. Where applicable, the specific legal form which must be assumed by the group of contractors to whom the contract is awarded (Article 16 (k)):
11. The minimum economic and technical standards required (Article 16 (l)):
12. Period during which the tenderer is bound to keep open his tender (Article 16 (m)):
13. Criteria for the award of the contract. Criteria other than that of the lowest price shall be mentioned if they do not appear in the contract documents (Article 29):
14. Other information:
15. Date of dispatch of the notice (Article 16 (a)):

⁽¹⁾ OJ No L 185, 16. 8. 1971, p. 5.

⁽²⁾ OJ No L 176, 3. 8. 1972, p. 12.

⁽³⁾ OJ No L 225, 16. 8. 1978, p. 41.

^(*) The Articles in brackets refer to Council Directive 71/305/EEC of 26 July 1971 (OJ No L 185, 16. 8. 1971, p. 5).

III

Notice of contracts whose publication is not obligatory pursuant to the Community Acts
cited in Parts I and II

SECRETARIAT OF THE EUROPEAN PARLIAMENT

Notices of contracts — Open procedure

1. European Parliament, Equipment Division, Room 210, Centre Wagner, BP1601, L-Luxembourg, telex 3494 EUPARL Lu.
2. Public invitation to tender.
3. (a) Luxembourg, Brussels, Strasbourg.
(b) Study of possible improvements to the organization and working methods of the European Parliament's services given the geographic dispersal of its activities.
(c) The cost of the study may not exceed 50 000 ECU.
4. Interim report to be submitted by 10 December 1981 and final report by 31 January 1982 at the latest.
5. (a) European Parliament, Equipment Division, Room 210, Centre Wagner, BP 1601, L-Luxembourg.
(b) Until midnight on 9 November 1981, as attested by the postmark.
(c) The fee for the tender documents is Bfrs 10 000, to be paid into the European Parliament's account No 1002/9927-6 at the Caisse d'Epargne de l'Etat, Luxembourg, quoting 'cahier des charges'.
6. (a) 6 p.m. on 23 November 1981.
(b) European Parliament, Equipment Division, Room 210, Centre Wagner, BP 1601, L-Luxembourg, telex 3494 EUPARL Lu.
(c) One of the official languages of the European Community.
7. (a) The representatives of the European Parliament, the members of the Advisory Committee on Procurements and Contracts and the tenderers' representatives.
(b) 24 November 1981, Centre Wagner, Room 202, Plateau du Kirchberg, Luxembourg at 3 p.m.
- 8.
9. Progress payments will normally be paid within 60 days of receipt of invoice. No advance payments will be made.
10. Consultancies and management advisory services.
11. Tenderers must provide:
references for work of similar type;
details of their staff establishment;
details of their economic and financial situation.
12. The tender must remain firm until the date of submission of the final report.
13. The contract will be awarded to the tenderer offering the best terms, taking into account the structure and content of the study submitted. Account will also be taken of the information provided under point 11.
The submission of a tender will not necessarily give rise to the award of the contract or a refund of the costs incurred.
- 14.
15. 16 October 1981.