#### ACP-EEC CONVENTION OF LOME

# TEXTS relating to INDUSTRIAL CO-OPERATION

Second supplement covering the period from 1 September 1978 to 31 December 1979

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#### CONTENTS

III.	CENTRE	FOR	INDUSTRIAL	DEVELOPMENT

(CID)

	Pages
Guidelines given to the Centre for Industrial Development by the ACP-EEC Committee on Industrial Co-operation on 27 October 1978	1
. • • • • • • • • • • • • • • • • • • •	
0 0	
Decision No 4/78/CIC of the ACP-EEC Committee on Industrial Co-operation of 11 October 1978 replacing a member of the Advisory Council of the Centre for Industrial Development	6
Decision No 5/78/CIC of the ACP-EEC Committee on Industrial Co-operation of 27 October 1978 on the adjustment of the remuneration laid down in Article 3 of Decision No 2/77/CIC laying down the conditions of employment of the staff of the Centre for Industrial Development	8
Decision No 1/79/CIC of the ACP-EEC Committee on Industrial Co-operation of 13 February 1979 giving final approval to the budget of the Centre for Industrial Development for the financial year 1979	10
Decision No 2/79/CIC of the ACP-EEC Committee on Industrial Co-operation of 5 March 1979 on the adjustment of the remuneration laid down in Article 3 of Decision No 2/77/CIC laying down the conditions of employment of the staff of the Centre for Industrial	20
Development	

	Pages
Decision No 3/79/CIC of the ACP-EEC Committee on Industrial Co-operation of 13 November 1979 on the <u>adjustment of the remuneration laid</u> down in Article 3 of Decision No 2/77/CIC laying down the conditions of employment of the staff of the Centre for Industrial Development	22
Decision No 4/79/CIC of the ACP-EEC Committee on Industrial Co-operation of 13 November 1979 giving a discharge to the Director of the Centre for Industrial Development in respect of the implementation of the Centre's budget for the financial year 1977	25
Decision No 5/79/CIC of the ACP-EEC Committee on Industrial Co-operation of 13 November 1979 replacing a member of the Advisory Council of the Centre for Industrial Development	30

III. CENTRE FOR INDUSTRIAL DEVELOPMENT



## GUIDELINES GIVEN TO THE CENTRE FOR INDUSTRIAL DEVELOPMENT BY THE COMMITTEE ON INDUSTRIAL CO-OPERATION

The ACP-EEC Committee on Industrial Co-operation invites the Centre for Industrial Development to take particular account of the following guidelines in carrying out its activities:

The ACP-EEC Centre for Industrial Development is on operational instrument which fulfills the role assigned to it in close collaboration with the ACP States and, as regards the Community, with the Member States, the Communisation and the KIB, in the framework of the principles and provisions of the Lome Convention.

This being so, the Centre's operations will be of an essentially practical nature, geared towards tangible industrial achievement. An adequate policy attention would be paid to projects that transform and process rew materials of the ACP and to projects that have a favourable effect on the balance of payments of ACP States.

- 2. The Contre's activities, which will be carried out within the limits of its resources, will be prompted in the first place by the wishes of the ACP States. The Centre will, within its resources, play an important role in assisting the ACP in determining priorities, in initiating proposals for projects and in processing requests for contact and assistance. In no case will the Centre promote projects until it is assured that they will be favorrably received by the country or countries likely to benefit from them.
- 3. As regards projects, economic viability will be the basic selection principle employed by the Centre, which will take into account both the social benefit for the peoples concerned and the profitability of the undertaking, an assured market being one of the important aspects of such profitability. The problem of over-equipping, which might be detrimental to all the parties and which might compromise proper completion of projects, must be kept in mind.

Since small and medium-sized undertakings, both in the Community and in the ACP States, have greater need of recourse to the possibilities offered by the Centre, the latter will conduct its activities with such undertakings specifically in mind, access to the Centre being open to all undertakings on the same terms.

Furthermore, particular stress could be laid on regional aspects in view of their importance for the viable industrialization of the ACP States.

4. The Centre will necessarily have to ensure that its fields and types of activity do not proliferate so much as to be incompatible with the means at its disposal and to diminish its efficiency.

It will therefore make an effort to concentrate mainly on <u>industrial promotion</u> and, to this end, on industrial information, development of industrial contacts and specific technical co-operation linked with the promotion programmes and industrial projects implemented, paying particular attention to the possibilities of the least favoured countries.

While seeking a <u>certain balance</u> in its types of activity, it will give particular encouragement to well-defined promotion projects likely to show practical results and to be successfully completed within a reasonable period.

possibilities will be given in the light of the actual needs of the ACP States, taking into account their present or foreseable level of industrial development and their human and natural resources.

Transfer of technologies will be effected in the implementation of specific projects. The choice or adaptation of the most appropriate technology will be the subject of ample and deep study.

In an effort to promote the adaptation and development of technology for these projects, the C.I.D. will establish adequate links with public and private ACP and EEC research institutions and other national and international bodies involved in the development of technology, account being taken of the different factors affecting the availability of technology from these different sources. The Centre, by providing information and contacts, will also be at the disposal of ACP States for advice on the most relevant technology for projects.

- 6. Dissemination of information on projects with which the Centre is concerned, will be done with a maximal efficacity, paying attention to ensure an objective and balanced distribution of such information.
- 7. In view of the particular responsibilities of the ACP States on the one hand and of the Community and the Member States on the other as regards participation by economic operators in the industrial development efforts of the ACP States, the Centre will endeavour to give greater publicity to the investment climate in the ACP States and to facilitate useful contacts for the purpose of implementing the projects selected.

8. Greater priority will be placed on technical and in-plant training for existing ACP industries through the use of facilities in both the Community and the ACP. Also the examination and continuous evaluation of the adequacy of training programmes proposed in joint projects between industrialists of the Community and the ACP States will receive particular attention.

## OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 11 OCTOBER 1978

replacing a member
of the Advisory Council of the Centre
for Industrial Development

THE COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lome, and in particular Articles 35 and 36 thereof,

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision 7/77 of the ACP-EEC Council of Ministers, and in particular Article 4(2) thereof,

Having regard to Decision No 2/78/CIC of the Committee on Industrial Co-operation of 19 June 1978 on the appointment of the members of the Advisory Council of the Centre for Industrial Development, Whereas a seat as member of the Advisory Council of the abovementioned Centre has become vacant;

Having regard to the nomination submitted on 5 July 1978,

HAS TICIDED AS FOLLOWS:

#### Sole Article

Mr Mbangu MUMBWE is hereby appointed a member of the Advisory Council of the Centre for Industrial Development in place of Mr Andrew L. CHITULANGOMA for the remainder of the latter's term of office, which runs until 1 March 1980.

Done at Brussels, 11 October 1978

For the Committee on Industrial co-operation

The Chairman

(s.) H. NEUFELDT

# OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 27 OCTOBER 1978

on the adjustment of the remuneration laid down in Article 3 of Decision No 2/77/CIC laying down the conditions of employment of the staff of the Centre for Industrial Development

THE COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lomé, and in particular Articles 35 and 36 thereof;

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision No 7/77 of the ACP-EEC Council of Ministers, and in particular Article 5(5) thereof,

Having regard to Decision No 2/77/CIC of the Committee on Industrial Co-operation of 28 July 1977 laying down the conditions of employment of the staff of the Centre for Industrial Development, and in particular the third paragraph of Article 27 thereof,

Whereas under the third paragraph of Article 27 of Decision No 2/77/CIC the Committee may decide, on a proposal from the Director, to adjust the remuneration laid down in Article 3 thereof in order to take account of trends in the cost of living and in purchasing power;

Whereas the Director has submitted a proposal to that effect;

Whereas it appears desirable, in order to take account of trends in the cost of living and in purchasing power in Brussels, which is the seat of the Centre, to adjust the remuneration of the staff of the Centre on the basis of the variation in the general consumer price index in Belgium during the Centre's first year of operation; whereas this index increased from 119.01 in January 1977 to 125.25 in December 1977, which represents an increase of 5.24%,

HAS DECIDED AS FOLLOWS:

#### Article-1

With effect from 1 January 1978 the remuneration laid down in Article 3 of Decision No 2/77/CIC shall be increased by 5.24%.

#### Article 2

This Decision shall enter into force on the day of its adoption.

Done at Brussels, 27 October 1978

For the Committee on Industrial co-operation

The Chairman

(s.) H. NEUFELDT

## OF THE ACP-EEC COMMITTEE ON INDUSTRIAL CO-OPERATION OF 13 FEBRUARY 1979

giving final approval to the budget of the Centre for Industrial Development for the financial year 1979

THE ACP-EEC COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lomé, and in particular Articles 35 and 36 thereof.

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, and in particular Article 6(1), (2) and (3) thereof,

Having regard to Decision No 3/77/CIC of the ACP-EEC Committee on Industrial Co-operation of 15 February 1977 laying down the Financial Regulation of the Centre for Industrial Development, hereinafter called the "Centre",

Whereas the ACP-EEC Committee on Industrial Co-operation has drawn up a draft budget on the basis of the preliminary draft budget prepared by the Director of the Centre and of the opinion of the Advisory Council on that preliminary draft;

Whereas the Community procedures in force have been implemented as regards the contribution requested from the European Development Fund; whereas the Commission of the European Communities informed the Committee on this date of its intention to adopt a financing decision covering an amount of 2,581,000 European units of account,

HAS DECIDED AS FOLLOWS:

#### Sole Article

The budget of the Centre for the financial year 1979 as it appears in the Annex hereto is hereby finally approved.

Done at Brussels, 13 February 1979

For the ACP-EEC Committee
on Industrial Co-operation

The Chairman

C. BLANCHEMAISON

# BUDGET OF THE CENTRE FOR INDUSTRIAL DEVELOPMENT FOR 1979

#### EXPENDITURE

#### TITLE 1. Staff Expenditure

1979 appropriations (EUA)

Chapter 11 - Staff

Art. 110. Salaries

1.	Existing staff :		
	Director, Deputy Di	rector	137.950
	3 Technical advises	:s 3 λ	164.054
	2 Technical advises	s 3 B	96.461
	3 Special duries of	ficers 4 Aa	114.093
	1 Accountant.	5 A	29.004
	3 Assistants	5 A	70.011
	6 Secretaries	5 B	74.675
	1 Chauffeur	(local)	9.546
	1 Messenger	(local)	7.380
×	Roliday allowance		46.878
	Salaries for existi	ng staff :	750.052
2	New staff in 1979 :		
EX.	1 Technical adviser		5.909
	by promotion of 4 A		
KXX	1 Special duties of (translation)	ficer	38.100
<del>7777</del>	1 Secretary 5B		14.175
	Holiday allowance f	or above	3.978
	Salaries for new st	aff	62.162

TOTAL salaries 812.2D

Art. 113. Social charges 283.700

X Binding pursuant to Balgian Lav

HE Promotion of a Special Duties Officer to Technical Adviser (in charge of the Administration)

HRM Creation of a translator's post - essential - the assistance of the EEC being only temporary whilst the CID is set up.

IIII Creation of an extra secretary's post so as to regularise a situation that has arisen as a result of the request of one of the assistants to work part-time.

1979 appropriations (EUA)

Art. 114. Miscellaneous Allowances & grant	irt. 1	14. Miscel	laneous A	llowances	& grants
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Education allowance	26,000	
Transport allowance	1,800	
Resettlement allowance	18,000	
Installation allowance	3,500	
Allowance for periodic home leave	20,000	
	69,300	69,30 <del>0</del>

#### Art. 116. Provision for increase

Rise in the cost of living,	11,369 #	I
1/1/79 up to 30/6/79	1,185	
Increase for allocation of a		
higher grade (5 secretaries)		
and biennial increase with the		
exception of the Director, Deputy-		
Director and Esads of Division occupying		
the senior grade.	14,986	
Social charges on above increase	9,971	
	37, 511	37,511

TOTAL, CHAPTER 11 :

1,202,725

X This item is intended to take account of the increase of the cost of living for the year ending 30th June 1978, after authorization by the Committee on Industrial Cooperation.

1979 appropriations (EUA)

## TITLE 2. Buildings, equipment and miscellaneous operating expenditure

Chapter 21 - Rental of building and incidental expenditure

Art. 210. Rent (1) (2)

20,000

Art. 211-214 - Insurance
water, gas
electricity
heating
cleaning and maintenance
fitting out of premises

	1978	<u>1979</u>
- joint services with the ACP:	45,000	48,522
- services independ- ent of ACP :	13.200	16,344

TOTAL, CHAPTER 21

84,866

## Chapter 22 - Hoveable property and incidental expenditure

Art. 220 to

222. Office machinery, furniture, technical equipment and installations.

#### - Purchase

· Water	1978	1979
Basic furniture	-	5,500
Cloakroom cupboard	-	-
Telecopier	-	-
Typewriters	-	2,488
Adding machine	-	249
Refrigerater	•	-
Dictating machines	-	-
Extra furniture and	-	200
miscellaneous office		
equipment		

<sup>(1)</sup> The ACP Group is to be paid a token rent of 1 BF.

<sup>(2)</sup> Rental of offices for the ACP Information Service and ACP experts (training and joint evaluation of specific projects. The ACP Secretariat recovering the offices on the 2nd floor of the Building Georges Henri temporarily loaned to the CID).

	1978	1979	requested for 1979 (EUA)
<ul> <li>Rental (photocopier)</li> <li>Repairs, maintenance</li> <li>Unforsceable expenditure on equipment</li> </ul>	(1.250)	3.065 6.701 4.280	
Total, Articles 220 to 222			
Art. 223. Transport			
- Purchase of a service car - Maintenance, use and repair	(2.000)	3.000	
Total, Article 223		•	
Act. 225. Documentation & library expenses			
- Subscriptions, publications	(5.000)	5.000	
TOTAL, CHAPTER 22			30.483
Chapter 23 - Current administrat: operating expenditus			
Art. 230. Stationery & office supplies (1)	(7.500)	17.500	
Art. 231. Postal charges & telecommunications			
- postage (2)	(4.000)	10.000	
<ul> <li>Telephone, telegraph, telex</li> </ul>	(45.726)	50.000	

<sup>(1)</sup> Stationery, including printing and small office supplies. The increase can be explained by an underestimation of expenditure for 1978, by the increase of cost of living (±7%) by the development of "Stagiaires" and Business Opportunities programme.

<sup>(2)</sup> Postage (postal charges, including customs). The increase can be explained by the rise in postage (±25%). The underestimation of the expenditure for 1978 as a result of the underestimation of volume and the cost of mail to the ACP countries and by the development of "Business Opportunities and "Modular Projects" programmes for 1979.

			sporopr:	lations nd for 1971 (ZUA)
		1978	1979	•===
Art. 235.	Other operating expenditure			
- Translat	ion costs	(6.000)	6.500	
- Miscella	neous administrative expenses	(2.000)	5.000	
TOTAL, CRU	APTER 23			200.28
Thapter 24 -	Mission expenses, representat: + entertainment expenditure	ion		
Art. 240.	Mission + duty travel expenses (Europe and ACP countries)	133.750		
Art. 241.	Representation + enter- tainment expenses	15.500		
TOTAL, CH	APTER 24			149.250

TOTAL, TITLE 2 :

353.599

### TITLE 3. Programme Expenditure

Chapter	1 -	Promotional contacts, information, meetings, training	
Art.	10.	Concerted ACP/EEC industrial promotion action and setting up a central reception structure	315,000
Art.	11.	Cooperation with regional ACP institutions, missions in order to identify preliminarily evaluated viable projects ( 4 x 30,000 )	120,000
Art.	12.	ACP/EEC Information Service	100,000
Art.	13.	Training ( 10 Experts x 7,500)	75,000
Art.	15.	In-plant industrial training support services Adapted technology inventory ACP Engineering Centres ( 5 X 5,000 )	20,000 40,000 25,000
Chapter :	2 –	Studies	
Art. 2	21.	Industrial modular projects	60,000
Art. 2	22.	Preliminary studies on industrial projects	240,000
Art. 2		Rehabilitation of existing industries in the ACP States (in collaboration with technological EEC partners)	80,000
Art. 2		Short term expertises ( 10 x 5.000 )	50,000
Chapter 3	3	Advisory Council expenditure and supervisory body	48,122
Art. 3	31.	Advisory Council expenditure 47,122	
Art. 3	12.	Supervisory body expenditure 1,000	

TOTAL, TITLE 3

1,173,122

#### SUMMARY OF EXPENDITURE.

a)	TITLES 1 & 2	1979 appropriations (EUA)	1978 appropriations (EUA)
	Operating expenditure Title 1: 1.202.725 Title 2: 353.599	1,556,324	(1,331,655)
ъ)	TITLE 3 Programme expenditure GRAND TOTAL	1,173,122 2,729,446	2,360,000
<b>a</b> )	REVENUE  Contribution from the	2,581,000	(2,252,000)
ъ)	European Development Fund Tax on salaries (estimate)	148,446	108,000
	TOTAL REVENUE	2,729,446	2,360,000

# OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 5 MARCH 1979

on the adjustment of the remuneration
laid down in Article 3 of Decision
No 2/77/CIC laying down the conditions of employment
of the staff of the Centre for
Industrial Development

THE COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lomé, and in particular Articles 35 and 36 thereof,

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision No 7/77, and in particular Article 5(5) thereof.

Having regard to Decision No 2/77/CIC of the Committee on Industrial Co-operation of 28 July 1977 laying down the conditions of employment of the staff of the Centre for Industrial Development, and in particular the third paragraph of Article 27 thereof, Whereas under the third paragraph of Article 27 of Decision No 2/77/CIC the Committee may decide, on a proposal from the Director, to adjust the remuneration laid down in Article 3 thereof in order to take account of trends in the cost of living and in purchasing power;

Whereas an adjustment of 5.24% was first made by Decision No 5/78/CIC;

Whereas the Director has submitted a proposal of further adjustment;

Whereas it appears desirable, in order to take account of trends in the cost of living and in purchasing power in Brussels, which is the seat of the Centre, to adjust the remuneration of the staff of the Centre on the basis of the variation in the general consumer price index in Belgium between 1 January and 31 August 1978; whereas this index increased from 125.25 in December 1977 to 128.26 in August 1978, which represents an increase of 2.40%,

HAS DECIDED AS FOLLOWS:

#### Article 1

With effect from 1 September 1978 the remuneration laid down in Article 3 of Decision No 2/77/CIC shall be increased by 7.77%.

#### Article 2

This Decision shall enter into force on the day of its adoption.

Done at Brussels, 5 March 1979

For the Committee on Industrial

Co-operation

The Chairman

(s.) C. BLANCHEMAISON

## OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 13 NOVEMBER 1979

on the adjustment of the remuneration laid down in Article 3 of Decision No 2/77/CIC laying down the conditions of employment of the staff of the Centre for Industrial Development

THE COMMITTEE OF INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lome, and in particular Articles 35 and 36 thereof,

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision No 7/77, and in particular Article 5(5) thereof,

Having regard to Decision No 2/77/CIC of the Committee on Industrial Co-operation of 28 July 1977 laying down the conditions of employment of the staff of the Centre for Industrial Development, and in particular the third paragraph of Article 27 thereof,

Whereas under the third paragraph of Article 27 of Decision No 2/77/CIC the Committee may decide, on a proposal from the Director, to adjust the remuneration laid down in Article 3 thereof in order to take account of trends in the cost of living and in purchasing power;

Whereas adjustments were made by Decisions No 5/78/CIC and No 2/79/CIC;

Whereas the Director has submitted a proposal of further adjustment;

Whereas it appears desirable, in order to take account of trends in the cost of living and in purchasing power in Brussels, which is the seat of the Centre, to adjust the remuneration of the staff of the Centre on the basis of the variation in the general consumer price index in Belgium between 1 September 1978 and 28 February 1979; whereas this index increased from 128.26 in August 1978 to 131.29 in February 1979, which represents an increase of 2.56%,

HAS DECIDED AS FOLLOWS:

#### Article 1

With effect from 1 March 1979 the remuneration laid down in Article 3 of Decision No 2/77/CIC shall be increased by 10.32%.

#### Article 2

This Decision shall enter into force on the day of its adoption.

Done at Brussels, 13 November 1979

For the Committee on Industrial Co-operation,

The Chairman

(s.) Sean MURRAY

## OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 13 NOVEMBER 1979

giving a discharge to the Director of the Centre for Industrial Development in respect of the implementation of the Centre's budget for the financial year 1977

THE COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lomé, and in particular Articles 35 and 36 thereof,

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision No 7/77, and in particular Article 6 thereof,

Having regard to Devision No 3/77/CIC of the Committee on Industrial Co-operation of 15 February 1977 adopting the Financial Regulation of the ACP-EEC Centre for Industrial Development, and in particular Article 20 thereof,

Having regard to the balance sheet for the financial year, drawn up at 31 December 1977,

Having regard to the Auditors' Report on the accounts for the financial year 1977,

Having noted the replies given by the Director to the comments made by the Auditors, and his formal commitment to conform with the financial regulation;

Whereas it is for the Committee to give a discharge to the Director in respect of the implementation of the Centre's budget;

Whereas revenue for the financial year 1977 consisted mainly of a contribution of 982,389.39 European units of account from the European Development Fund;

Whereas the Director's overall implementation of the Centre's budget during the financial year 1977 was such that he should be given a discharge in respect of the implementation of that budget,

#### HAS DECIDED AS FOLLOWS:

#### Article 1

The Committee on Industrial Co-operation shall adopt the balance sheet of the Centre for Industrial Development as at 31 December 1977, showing the amount of 984,127.79 European units of account both for revenue and expenditure.

#### Article 2

The Committee shall express itself on the comments contained in the Auditors' Report on the accounts for the financial year 1977, as indicated in the Annex.

#### Article 3

The Committee shall give a discharge to the Director of the Centre in respect of the implementation of the Centre's Budget for the financial year 1977.

Done at Brussels, 13 November 1979

For the Committee on Industrial Co-operation

The Chairman

(s.) Sean MURRAY

#### ANNEX

Comments of the Committee
accompanying the Decision
giving a discharge in respect of the budget
of the Centre for Industrial Development
(financial year 1977)

Although the Committee is aware that certain financial regulations concerning the Centre were only adopted during the financial year under consideration, it asks the Director to ensure that the rules applicable to the accounts of the Centre are correctly applied and in particular if this has not already been done since the end of that financial year, to take steps to ensure compliance with:

- Article 10 (procedures for the transfer of appropriations and carrying over at the end of the financial year),
- Article 13 (double entry accounting of commitments and authorizations),
- Article 15 (the need for supporting documents),
- Article 17(2) (delegation by the Director of power to authorize appropriations),
- Article 23 (concerning the drawing up in EUA of a balance sheet and of a revenue and expenditure account at the end of the financial year),
- of the Centre's Financial Regulation.

In this connection, it also asks the Director to adopt more precise rules on the re-imbursing of taxi expenses, recovery of the cost of private telephone communications, and the re-imbursing of incidental costs and of other assistance to officials of the Centre.

## OF THE COMMITTEE ON INDUSTRIAL CO-OPERATION OF 13 NOVEMBER 1979

replacing a member
of the Advisory Council of the Centre
for Industrial Development

THE COMMITTEE ON INDUSTRIAL CO-OPERATION,

Having regard to the ACP-EEC Convention of Lome, and in particular Articles 35 and 36 thereof,

Having regard to Decision No 2/76 of the ACP-EEC Council of Ministers of 14 July 1976 laying down the statutes and rules of operation of the Centre for Industrial Development, as amended by Decision 7/77 and in particular Article 4(2) thereof,

Having regard to Decision No 2/78/CIC of the Committee on Industrial Co-operation of 19 June 1978 on the appointment of the members of the Advisory Council of the Centre for Industrial Development,

Having regard to Decision No 4/78/CIC of the Committee on Industrial Co-operation of 11 October 1978 replacing a member of the Advisory Council of the Centre for Industrial Development, Whereas a seat as member of the Advisory Council of the above Centre has become vacant;

Having regard to the nomination submitted by the ACP States,

HAS DECIDED AS FOLLOWS:

#### Sole Article

Mr Leo Marsan CHILESHE is hereby appointed a member of the Advisory Council of the Centre for Industrial Development in place of Mr Mbangu MUMBWE for the remainder of the latter's term of office, which runs until 1 March 1980.

Done at Brussels, 13 November 1979

For the Committee on Industrial Co-operation

The Chairman

(s.) Sean MURRAY