

COMMISSION OF THE EUROPEAN COMMUNITIES

COM (76) 504 final

Brussels, 28 September 1976

Proposal for a
Council Regulation (EEC)
on the application of the system of certificates of origin provided for
under the International Coffee Agreement, 1976, when quotas are
not in effect

(Submitted to the Council by the Commission)

COM (76) 504 final

EXPLANATORY MEMORANDUM

The Member States and the Community as such have signed the International Coffee Agreement, 1976, which is due to enter provisionally into force on 1 October 1976. In view of the market situation, the export quotas will not be applied on that date.

For the implementation of this Agreement and to enable reliable statistics to be drawn up on coffee exports from the exporting member countries to the importing member countries (which will serve as a basis for fixing export quotas in the event of their being introduced), the International Coffee Council will at the end of September 1976 confirm the system of certificates of origin and import returns to be used for this purpose which the Executive Committee of the ICO has already approved. Although the importing member countries are not bound by the Agreement to require import certificates when quotas are not in effect, these countries have agreed unanimously that this requirement, which they have undertaken to satisfy, is essential to the efficient operation of the Agreement.

The purpose of this draft Regulation is to render applicable in the Community the system to be adopted by the International Coffee Council and to fulfil the undertaking entered into by the importing countries.

Proposal for a
COUNCIL REGULATION (EEC)

on the application of the system of certificates of origin provided for under the International Coffee Agreement, 1976, when quotas are not in effect

THE COUNCIL OF THE EUROPEAN COMMUNITIES,

Having regard to the Treaty establishing the European Economic Community,
and in particular Article 113 thereof,

Having regard to the proposal from the Commission,

Whereas by virtue of the Council Decision of 20 September 1976 the Community is to apply provisionally the International Coffee Agreement, 1976, with effect from 1 October 1976, when that Agreement provisionally enters into force;

Whereas the International Coffee Council adopted on 1976 a system of certificates of origin to be applied under the aforesaid Agreement when quotas are not in effect;

Whereas, in accordance with Article 15(3) of the International Coffee Agreement, 1976, appropriate measures must be taken to implement this system of certificates within the Community,

HAS ADOPTED THIS REGULATION:

Article 1

For the purposes of the International Coffee Agreement, 1976, the system of certificates of origin to be applied when quotas are not in effect, as adopted by the International Coffee Council on 1976 and set out in the Annex to this Regulation, shall be applied in accordance with the following Articles.

Article 2

Importation into the Community of coffee and of extracts, essences or concentrates of coffee, falling within subheadings 09.01 A and 21.01 A of the Common Customs Tariff, originating in exporting countries which are members of the International Coffee Agreement, 1976, shall be subject to production at the customs office where the import formalities are completed of the certificate of origin or import return prescribed for this purpose under the system referred to in Article 1.

Article 3

This Regulation shall enter into force on the third day following its publication in the Official Journal of the European Communities.

This Regulation shall be binding in its entirety and directly applicable in all Member States.

Done at Brussels,

For the Council
The President

INTERNATIONAL COFFEE ORGANIZATION

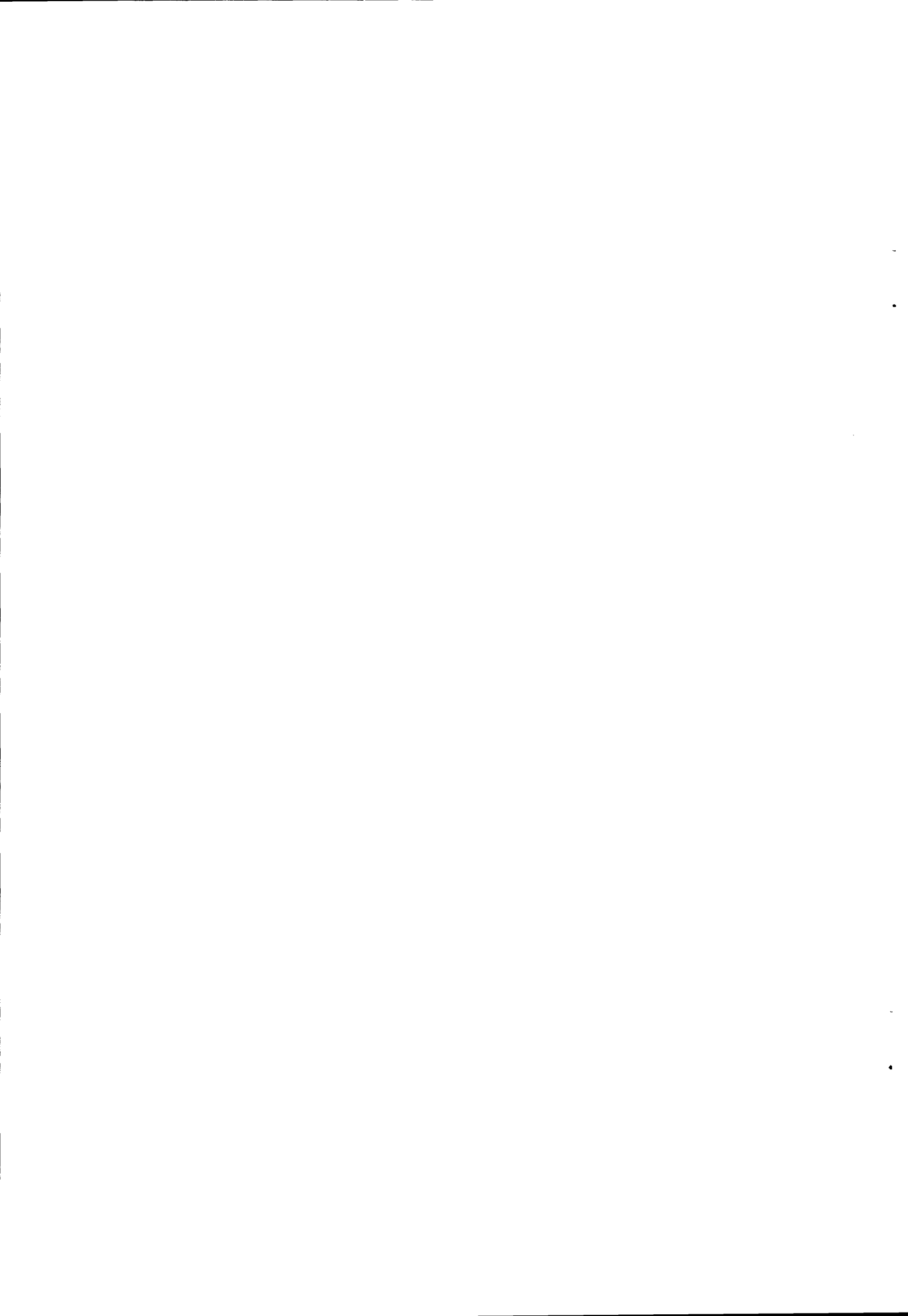
RULES OF THE INTERNATIONAL COFFEE ORGANIZATION FOR THE APPLICATION
OF A SYSTEM OF CERTIFICATES OF ORIGIN WHEN QUOTAS ARE NOT IN EFFECT

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Rule

- Annex 3 Import Return in Form I for Coffee Imported
Without the Presentation of an Original
Certificate of Origin
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- Annex 3-B General Guidance for Completion of Import
Return in Form I
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DRAFT RULES OF THE INTERNATIONAL COFFEE ORGANIZATION
FOR THE APPLICATION OF A SYSTEM OF CERTIFICATES OF
ORIGIN WHEN QUOTAS ARE NOT IN EFFECT
(Approved by the Executive Board)

Rule 1

Definitions

For the purposes of these Rules:

Valid Certificate of Origin for exports to Member countries means the first copy of a Certificate of Origin in Form O prescribed in Annex 1, issued in accordance with these Rules by a Certifying Agency of the producing Member country from which the coffee described therein has been exported, provided that:

- (a) the destination shown on the Certificate is a Member country;
- (b) the Certificate bears the cachet of the Customs Service of the producing Member country from which the coffee described in the Certificate has been exported;
- (c) the Certificate shall be valid to cover only the coffee described therein at the time it was issued;
- (d) a copy of the relevant Bill of Lading or equivalent document has been forwarded to the Organization in accordance with the provisions of Rule 6;
- (e) any levies imposed under the provisions of Articles 47 and 55 of the International Coffee Agreement 1976 have been paid on the coffee described therein in accordance with the provisions of Rule 6 of the "Rules for calculating basic quotas under

the provision of paragraphs (3) and (4) of Article 30 and for the *payment of* levies" contained in document EB-1444/76 Rev. 1.

For the statistical purposes of Article 30 of the International Coffee Agreement 1976 the volume of exports of exporting Members to importing Members in coffee years 1976/77 and 1977/78 shall be calculated, in accordance with the Rules contained in document EB-1444/76 Rev. 1.

Valid Certificate of Origin for exports to non-member countries

means a Certificate of Origin in Form X prescribed in Annex 2, issued in accordance with these Rules by a Certifying Agency of the producing Member country from which the coffee described therein has been exported provided that:

- (a) the Certificate is marked "ORIGINAL" and bears the cachet of the Customs Service of the producing Member country from which the coffee described in the Certificate has been exported;
- (b) the Certificate shall be valid to cover only the coffee described therein at the time it was issued;
- (c) a copy of the relevant Bill of Lading or equivalent document has been forwarded to the Organization in accordance with the provisions of Rule 8.

Import Return means an Import Return in Form I prescribed in Annex 3, completed in accordance with these Rules and describing a parcel of coffee imported without the presentation to the Customs Service of the importing country of an original Certificate of Origin in Form O provided that the Return bears the certification and cachet of the Customs Service confirming the importation of the coffee described therein.

Export of coffee means any shipment of coffee which leaves the Customs territory of the country in which the coffee is grown.

Import of coffee means any coffee which enters into the Customs territory of any country and is released by the Customs or other competent authorities so that the coffee has been fully cleared for domestic consumption or for processing from one form of coffee into another under Customs control for subsequent re-export, provided that, for the purpose of these Rules, the territories of Members forming a Customs Union shall be deemed to constitute a single Customs territory.

Re-export of coffee means any coffee which moves beyond the Customs territory of a country which has previously imported that coffee, provided that, for the purpose of these Rules, the territories of Members forming a Customs Union shall be deemed to constitute a single Customs territory.

Coffee under Customs control means coffee which has been placed under direct control of the Customs Service of a Member country in such a way that the coffee cannot be moved outside the area of jurisdiction of that Service without its consent.

Customs Service means the Customs authority of a Member or other authority designated by the Member for that purpose and accepted by the Executive Director.

The cachet of the Customs Service means a stamp, preferably embossed, which is accompanied by the signature or equivalent of the Office responsible for its use together with the date of its use.

Certifying Agency means an agency approved under the provisions of paragraphs (1), (2) and (5) of Article 43 of the International Coffee Agreement 1976 to administer and perform the functions specified in paragraphs (1) and (2) of that Article.

Rule 2

Types and Forms of Certificates of Origin

1. Subject to the provisions of paragraph 5, Certificates of Origin for exports to Member countries shall be printed in Form O prescribed in Annex 1 and shall be completed and issued in accordance with these Rules.
2. Subject to the provisions of paragraph 5, Certificates of Origin for exports to non-member countries shall be printed in Form X prescribed in Annex 2 and shall be completed and issued in accordance with these Rules.
3. Certificates of Origin shall be issued in an original and at least two copies. The original shall be clearly marked "ORIGINAL", the first copy shall be clearly marked "FIRST COPY" and each subsequent copy shall be clearly marked "COPY".
4. Except as otherwise agreed between a Member and the Executive Director Certificates of Origin shall be printed by producing Members themselves.
5. Original Certificates shall be printed on white paper of chemical pulp, weighing not less than 70 g/m^2 and shall be ISO size A.4 (210 mm. x 297 mm; 8 1/3 in. x 11 2/3 in.) with a maximum tolerance of $\pm 2 \text{ mm.}$ (1/16 in.). The first copy shall be printed on green paper. To ensure that all Certificates are printed to uniform standards the measurements to be used by printers are shown in Annexes 1-A and 2-A. Notwithstanding the provisions of paragraphs 1 and 2, on the first and subsequent copies of Certificates of Origin the space allocated to Part B on the forms of Certificates prescribed in Annexes 1 and 2 may be left blank or may be used to show information required by the Member concerned or by the Organization for statistical purposes.

6. Certificates of Origin may be printed in two languages, one of which must be English. When more than one language is used the second language shall be printed in italics.

7. General guidance on the completion of Certificates of Origin is contained in Annexes 1-B and 2-B.

Rule 3

Type and Form of Import Return

1. The Import Return shall be printed in Form I prescribed in Annex 3 and shall be completed and issued in accordance with these Rules.

General guidance on the completion of the Return is contained in Annex 3-B.

2. The Import Return shall be issued in an original and at least one copy.

3. Except as otherwise agreed between a Member and the Executive Director, Import Returns shall be printed by Members themselves.

4. The Import Return shall be printed on white paper of chemical pulp weighing not less than 70 g/m² and shall be ISO size A.4 (210 mm. x 297 mm; 8 1/3 in. x 11 2/3 in.) with a maximum tolerance of \pm 2 mm. (1/16 in.). To ensure that all Returns are printed to uniform standards the measurements to be used by printers are shown in Annex 3-A. If the Return is printed in more than one language, one of the additional languages shall, if possible, be English. When more than one language is used the second and subsequent languages shall be printed in italics. The general guidance on the completion of the Return (see Annex 3-B) may be printed on the reverse at the discretion of the Member concerned in whatever language the Member deems desirable.

Rule 4

Period of Validity of Certificates of Origin

Certificates of Origin in Form O

1. Certificates of Origin in Form O shall cease to be valid for the statistical purposes of Article 30 of the International Coffee Agreement 1976 six months from the end of the calendar quarter in which export takes place.

Certificates of Origin in Form X

2. Certificates of Origin in Form X shall have no specified period of validity.

Rule 5

Marking of Bags and Other Containers for Export

1. Every export of coffee covered by a single Certificate of Origin shall be allocated an International Coffee Organization identification mark which shall be unique to the parcel of coffee concerned. The identification mark, which shall be printed inside a box on all the bags or other containers and shall be shown on the Certificate of Origin, shall be composed of the country code number of the Member (up to three digits to be allocated by the Organization^{1/}), the code number of the grower or exporter (up to four digits to be allocated by the Member to each grower or exporter) and the serial number of the parcel of coffee (up to four digits to be supplied by the grower or exporter for each parcel he exports, beginning with the number "1" for the first parcel exported on or after 1 October 1976 and proceeding in sequence to 30 September 1977. The sequence to recommence on 1 October 1977 and so on for each coffee year.)

^{1/} See Annex 4.

EXAMPLE:

27 (Country code)	1 (Exporter's or grower's code)	17 (Parcel number)
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To permit mechanical processing by the Organization it is essential that the identification mark should not in any circumstance be composed of more than eleven digits.

Rule 6

Exports to Member Countries

1. Subject to the exceptions described in paragraph 11, every export of coffee from any Member to any other Member shall be covered by a valid Certificate of Origin in Form O completed and issued in accordance with these Rules.
2. Every export of coffee shall be allocated an International Coffee Organization identification mark in accordance with the provisions of Rule 5. The identification mark shall be printed inside a box on all the bags or other containers and shall be shown on the Certificate of Origin.
3. The first copy of each Certificate of Origin in Form O together with a copy of the relevant Bill of Lading shall be forwarded by the safest and quickest possible means to the Organization by the issuing Member as soon as possible and in any case within 21 days of the date of shipment. If a parcel of coffee moves overland to its destination, instead of a Bill of Lading a copy of the relevant waybill or other equivalent document shall accompany the first copy of the Certificate of Origin in Form O forwarded to the Organization.

4. First copies of Certificates of Origin in Form O and Bills of Lading or equivalent documents forwarded to the Organization under the provisions of paragraph 3 shall be sent in securely packed batches of not more than 50 sets of documents 2/. Each batch shall contain only documents issued to cover exports made in the same month.
5. Except as otherwise agreed between the Member and the Executive Director, each batch of Certificates and Bills of Lading or equivalent documents shall be accompanied by a covering note listing the reference number of each document enclosed therewith and the net quantity of coffee covered by each document. Each batch of documents and the accompanying covering note shall bear a serial number. A copy of the covering note shall be forwarded simultaneously to the Organization under separate cover.
6. Except as otherwise agreed between the Member and the Executive Director, the Executive Director shall acknowledge receipt of each batch of documents by stamping and returning the covering note.
7. The first copy of each Certificate of Origin in Form O forwarded to the Organization in accordance with the provisions of paragraph 3 shall, together with the original of the Certificate, bear the cachet of the Customs Service of the issuing Member. This shall be applied by the Customs Service when it is satisfied that export has taken place.
8. The original of each Certificate of Origin in Form O shall be given to the exporter or his agent to accompany the shipping documents.

2/ A set of documents shall consist of the first copy of a Certificate of Origin in Form O and the relevant Bill of Lading or equivalent document or the original and the first copy of a Certificate of Origin in Form X and the relevant Bill of Lading or equivalent document.

9. The International Coffee Organization identification mark and the reference number of the Certificate of Origin (composed of the country code, port code and serial number) shall be included on at least one of the documents forwarded to the buyer with the original of the Certificate of Origin, for example the invoice, the contract, the Bill(s) of Lading or on such documentation as may be presented to the Customs Service in the importing Member country.

10. Notwithstanding the provisions of paragraphs 1 and 3, if the maritime port of shipment is not in the country of origin of the coffee and the Member finds that it is impracticable to issue completed Certificates of Origin in Form O prior to export from origin, the Member may make arrangements for issuing the necessary Certificate of Origin in Form O, either partially or wholly, by an agency located in the maritime port of shipment and for forwarding completed first copies of Certificates and the relevant Bills of Lading to the Organization. All such arrangements shall be agreed between the Member and the Executive Director.

ii. Certificates of Origin in Form O need not be issued to cover:

- (a) small quantities of coffee for direct consumption as stores on ships, aircraft and other international commercial carriers; and
- (b) samples and parcels up to a maximum net weight of 60 kgs. of green coffee or the equivalent thereof namely:

- (i) 120 kgs. of dried coffee cherry; or
- (ii) 75 kgs. of parchment coffee; or
- (iii) 50.4 kgs. of roasted coffee; or
- (iv) 20 kgs. of soluble or liquid coffee.

12. Certifying Agencies shall maintain records of all Certificates of Origin in Form O which they issue for a period of not less than four years. Such records shall be made available to the Executive Director on request.

13. Each exporting Member shall furnish to the Executive Director any information he may request in connection with exports of coffee covered by Certificates of Origin including port records, Customs records, contracts and other commercial documents. The Executive Director may establish a procedure for the inspection of such information.

Rule 7

Responsibilities of Exporters in Exporting Member Countries

1. The responsibility for ensuring the proper use of Certificates of Origin rests with exporting Members.
2. Each exporting Member shall be responsible for requiring exporters to seek the cooperation of buyers in ensuring that the original of each Certificate of Origin in Form O covering a parcel of coffee imported into a Member country is presented to the Customs Service of the importing country and that the original of each Certificate of Origin in Form O covering a parcel of coffee diverted to a non-member country is forwarded immediately to the Organization by the trader selling the coffee to the non-member country marked "withdrawn, destination changed to" (name of non-member country). These requirements may be made conditions of sale.

Rule 3

Exports to Non-member Countries

1. Subject to the exceptions described in paragraph 10 every export of coffee from any Member to any non-member shall be covered by a valid Certificate of Origin in Form X completed and issued in accordance with these Rules.
2. Every export of coffee shall be allocated an International Coffee Organization identification mark in accordance with the provisions of Rule 5. The identification mark shall be printed inside a box on all the bags or other containers and shall be shown on the Certificate of Origin.
3. Producing Members shall ensure that the front and back of all bags or other containers in shipments destined directly or indirectly to non-member countries are clearly marked **NON-MEMBER** in bold red lettering.
4. The original and the first copy of each Certificate of Origin in Form X shall bear the cachet of the Customs Service of the issuing Member. This shall be applied by the Customs Service when it is satisfied that export has taken place. Originals of Certificates of Origin in Form X shall be withdrawn by the Customs and together with the first copy of each Certificate and a copy of the relevant Bill of Lading shall be sent by the safest and quickest possible means to the Organization by the issuing Member as soon as possible and in any case within 21 days of the date of shipment. If a parcel of coffee moves overland to its destination, instead of a Bill of Lading a copy of the relevant waybill or other equivalent document shall accompany the original and first copy of the Certificate of Origin in Form X forwarded to the Organization.

5. Originals and first copies of Certificates of Origin in Form X and Bills of Lading or equivalent documents forwarded to the Organization under the provisions of paragraph 4 shall be sent in securely packed batches of not more than 50 sets of documents ^(3/) Each batch shall contain only documents issued to cover exports made in the same month.
6. Except as otherwise agreed between the Member and the Executive Director each batch of Certificates and Bills of Lading or equivalent documents shall be accompanied by a covering note listing the reference number of each document enclosed therewith and the net quantity of coffee covered by each document. Each batch of documents and the accompanying covering note shall bear a serial number. A copy of the covering note shall be forwarded simultaneously to the Organization under separate cover.
7. Except as otherwise agreed between the Member and the Executive Director, the Executive Director shall acknowledge receipt of each batch of documents by stamping and returning the covering note.
8. Notwithstanding the provisions of paragraphs 1 and 4, if the maritime port of shipment is not in the country of origin of the coffee and the Member finds that it is impracticable to issue completed Certificates of Origin in Form X prior to export from origin, the Member may make arrangements for issuing the necessary Certificates of Origin in Form X, either partially or wholly, by an agency located in the maritime port of shipment and for forwarding completed first copies of Certificates and the relevant Bills of Lading to the Organization. All such arrangements shall be agreed between the Member and the Executive Director.

3/ A set of documents shall consist of the original of and the first copy of a Certificate of Origin in Form X and the relevant Bill of Lading or equivalent document or the first copy of a Certificate of Origin in Form O and the relevant Bill of Lading or equivalent document.

9. The International Coffee Organization identification mark and the reference number of the Certificate of Origin (composed of the country code, port code and serial number) shall be included on at least one of the documents forwarded to the buyer, for example the invoice, the contract or the Bill(s) of Lading.

10. Certificates of Origin in Form X need not be issued to cover:

(a) small quantities of coffee for direct consumption as stores on ships, aircraft and other international commercial carriers; and

(b) samples and parcels up to a maximum net weight of 60 kgs. of green coffee or the equivalent thereof namely:

(i) 120 kgs. of dried coffee cherry; or

(ii) 75 kgs. of parchment coffee; or

(iii) 50.4 kgs. of roasted coffee; or

(iv) 20 kgs. of soluble or liquid coffee.

11. Certifying Agencies shall maintain records of all Certificates of Origin in Form X which they issue for a period of not less than four years. Such records shall be made available to the Executive Director on request.

12. Each exporting Member shall furnish to the Executive Director any information he may request in connection with exports of coffee covered by Certificates of Origin including port records, Customs records, contracts and other commercial documents. The Executive Director may establish a procedure for the inspection of such information.

Rule 9

Imports by Members

1. As provided for in paragraph (5) of Article 2 of the International Coffee Agreement 1976, importing Members while under no obligation to demand that Certificates accompany consignments when quotas are not in force, shall cooperate fully with the Organization in the collection and verification of Certificates relating to shipments received from exporting Member countries in order to ensure that the maximum information is available to all Member countries.
2. When coffee is imported into a Member country and an original Certificate of Origin in Form O is presented to the Customs Service, the latter shall verify the quantity of coffee imported and shall complete the left hand section of Part B of the Certificate in accordance with the instructions contained in paragraph 18 of Annex 1-B.
3. Subject to the exceptions described in paragraph 4 each Member shall be responsible for ensuring that in respect of every parcel of coffee imported without the presentation of an original Certificate of Origin in Form O, an Import Return in Form I is completed and that the Customs Service certifies that the coffee described therein was imported.
4. An Import Return shall not be required in the case of samples and parcels of coffee up to a maximum net weight of 60 kgs. of green coffee or the equivalent thereof (see sub-paragraph (b) of paragraph 11 of Rule 6) nor in the case of an importation from an importing Member of coffee processed in an importing Member country.
5. Whenever check-weighing is carried out the Customs Service shall enter the actual net weight imported under "Observations" in Box 18 in Part B of the Certificate or in Box 13 in Part B of the Import Return.

6. Originals of Certificates of Origin collected and Import Returns issued and completed in accordance with paragraphs 2, 3 and 5 shall be forwarded to the Organization by the safest and quickest possible means as soon as possible and in any case within 30 days of the close of the month of collection in the case of Certificates of Origin or of issue in the case of Import Returns.

7. Originals of Certificates of Origin and Import Returns forwarded to the Organization under the provisions of paragraph 6 shall be sent in securely packed batches of not more than 100 documents.

8. Except as otherwise agreed between the Member and the Executive Director, each batch of Certificates of Origin and Import Returns shall be accompanied by a covering note listing the reference numbers of the Certificates of Origin enclosed therewith and either the serial numbers of the Import Returns enclosed therewith or the Customs Entry numbers relating to the parcels of coffee covered by the Returns. The list shall also show the net quantity of coffee covered by each document. Each batch of documents and the accompanying covering note shall bear a serial number. A copy of the covering note shall be forwarded simultaneously to the Organization under separate cover.

9. Except as otherwise agreed between the Member and the Executive Director, the Executive Director shall acknowledge receipt of each batch of documents by stamping and returning the covering note.

10. The Customs Service shall maintain records of all Import Returns which it collects from importers or their agents for a period of one year.

Rule 10

Entry into Force and Suspension

1. Unless elsewhere provided for or otherwise deferred by Resolution of the International Coffee Council, these Rules shall enter into force on 1 October 1976 and shall cease to be applied on the date on which quotas come into effect. Thereafter, unless the Council decides otherwise, they shall enter into force again on the date on which quotas are suspended and shall cease to be applied on the date on which quotas are re-introduced.
2. Except as provided for in paragraph 4 of Rule 9, from 1 October 1976 to 31 December 1976, an Import Return in Form I shall be completed in respect of every parcel of coffee imported without the presentation of an original Certificate of Origin in Form O unless the importer proves to the satisfaction of the Customs Service that the coffee in question was exported prior to 1 October 1976. From 1 January 1977, Import Returns shall be issued in accordance with the provisions of Rule 9.

Rule 11

Transitional Arrangements

1. Whenever quotas are suspended, each importing Member shall continue to collect and verify all Certificates issued in accordance with the Rules for the Application of a System of Certificates of Origin when quotas are in effect to cover coffee exported prior to the date of suspension. In the absence of such Certificates, importing Members shall issue Import Returns in accordance with the provisions of Rule 9.
 2. Certificates collected under the provisions of paragraph 1 shall be dealt with in the manner described in Rule 9.
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Rule 12

Implementation

The Executive Director shall have the responsibility for taking such action as he considers necessary to ensure the effective implementation of the measures relating to Certificates of Origin provided for in the Agreement and to Import Returns provided for in these Rules.

Rule 13

Amendments

The Executive Board shall keep these Rules under review and may make such amendments to them as it considers desirable.

Rule 14

Compliance

If during coffee years 1976/77 or 1977/78 an exporting Member issues Certificates of Origin in Form O purporting to cover exports to importing Member countries and it is established that the Certificates cover quantities of coffee not produced by that Member, the Council shall deduct a quantity equal to 200 percent of that excess from the first annual quota established for that Member.

CERTIFICATE OF ORIGIN IN FORM O

CERTIFICATE OF ORIGIN FORM 0
FOR EXPORTS TO MEMBER COUNTRIES



Form approved by the

INTERNATIONAL COFFEE ORGANIZATION

1. Valid for importation or replacement until

PART A: FOR USE BY ISSUING AUTHORITY

2. Reference No.	Coffee Year Code	Country Code	Port Code	Serial No.
3. Producing country				
4. Country of destination				
5. Name of ship/other carrier	6. Port of loading/intermediate ports	7. Date of shipment	8. Leave blank	
9. Port or point of destination				
10. Shipping marks		11. Number of bags or other containers	12. Description of coffee	13. Net weight of shipment
a. ICO Identification Mark --- / --- / ---			<input type="checkbox"/> Green (Crude) <input type="checkbox"/> Roasted <input type="checkbox"/> Soluble <input type="checkbox"/> Other	14. Unit of weight <input type="checkbox"/> kg. <input type="checkbox"/> lb.
b. Other marks				
15. Other relevant information				
It is hereby certified that the coffee described above was grown in the above-mentioned producing country				
16. Customs stamp of issuing country:			17. Stamp of Certifying Agency:	
Date _____ Signature of authorized Customs Officer _____			Date of issue _____ Signature of authorized Certifying Officer _____	

PART B: FOR USE WHEN DOCUMENT IS COLLECTED

<p>18. NOTATION BY CUSTOMS SERVICE</p> <p>Certificate collected and coffee imported or placed under Customs control</p> <p>Customs entry number:</p> <p>Observations:</p> <p>Quantity (if different from boxes 11 or 13):</p>	<p>19. NOTATION BY CERTIFYING AGENCY OTHER THAN CUSTOMS</p> <p>Certificate collected and credited to Transit Stamp Account</p> <p>Observations:</p>
Place Date	Place Date
Customs stamp	Stamp of Certifying Agency
Signature or equivalent of authorized Customs Officer	Signature of authorized Certifying Officer

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MEASUREMENTS OF CERTIFICATE OF ORIGIN IN FORM O

CERTIFICATE OF ORIGIN FORM 0
FOR EXPORTS TO MEMBER COUNTRIES



INTERNATIONAL COFFEE ORGANIZATION

1. Valid for importation or replacement until

Form approved by the

52.5mm

PART A: FOR USE BY ISSUING AUTHORITY

210mm

2. Reference No.		COFFEE YEAR CODE	Country Code	Port Code	Serial No.
3. Producing country					
4. Country of destination					
5. Name of ship/other carrier		6. Port of loading/intermediate ports		7. Date of shipment	8. Leave blank
46mm		45.5mm		46mm	45.5mm
9. Port or point of destination					
10. Shipping marks		11. Number of bags or other containers		12. Description of coffee	
a. ICO Identification Mark				<input type="checkbox"/> Green (Crude) <input type="checkbox"/> Roasted <input type="checkbox"/> Soluble <input type="checkbox"/> Other	
b. Other marks		103mm		34.5mm	
15. Other relevant information				14. Unit of weight	
8.5mm				<input type="checkbox"/> kg <input type="checkbox"/> lb.	
It is hereby certified that the coffee described above was grown in the above-mentioned producing country					
16. Customs stamp of issuing country:			17. Stamp of Certifying Agency:		
51mm					
Date			Date of issue		
Signature of authorized Customs Officer			Signature of authorized Certifying Officer		

PART B: FOR USE WHEN DOCUMENT IS COLLECTED

18. NOTATION BY CUSTOMS SERVICE		19. NOTATION BY CERTIFYING AGENCY OTHER THAN CUSTOMS	
Certificate collected and coffee imported or placed under Customs control		Certificate collected and credited to Transit Stamp Account	
Customs entry number		Observations	
Observations:			
Quantity (if different from boxes 11 or 13)			
Place	83.5mm	Date	Date
Customs stamp		Stamp of Certifying Agency	
Signature or equivalent of authorized Customs Officer		Signature of authorized Certifying Officer	

297mm

20mm

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GENERAL GUIDANCE FOR COMPLETION OF
CERTIFICATE OF ORIGIN IN FORM O

CERTIFICATES OF ORIGIN FOR EXPORTS TO MEMBER COUNTRIES

General Guidance for Completion of
Certificate of Origin in Form O

PART A - To be completed by the Certifying Agency and the Customs Service of the issuing Member country.
(The shaded boxes are for the use of those exporting Members wishing to code the adjacent information for mechanical processing purposes.)

1. Enter the words "Not applicable".
2. The reference number shall include the code number of the Member country of origin (see Annex 4 to these Rules) and the code number of the port of export or inland point of embarkation (two digits to be supplied by the country in question). This prefix of up to five digits shall be followed by the serial number of the Certificate (at each port or inland point of embarkation, the numbering of Certificates of Origin in Form O shall begin at "1" on 1 October each year and shall proceed consecutively until 30 September the following year).
3. Enter the name of the country in which the coffee was produced.
4. Enter the name of the country of destination.
5. Enter the name of the vessel on board which the coffee is to be shipped. If the coffee is not to be forwarded by ship, enter appropriate information concerning the means of transport such as lorry, lighter, rail.
6. Enter the name of the port or other place at which the coffee is to be loaded and the name of any port or point in transit at which the coffee will be unloaded before re-forwarding to the

destination shown in the Certificate. If the coffee is proceeding direct to its destination enter the word "direct".

7. Enter the date on which the coffee is to be shipped.
8. Leave blank (for use by the International Coffee Organization).
9. Enter the name of the port or other place to which the coffee is destined.
10. The bags or containers in each parcel of coffee covered by a single Certificate of Origin shall bear an ICO identification mark, printed inside a box. The identification mark, which shall be unique to that parcel of coffee, shall be entered in box 10a. Additional shipping marks or other identification shall be entered in box 10b.
11. Enter the number of bags or other containers.
12. Mark "X" in the appropriate box. If coffee other than green, roasted or soluble is being exported, specify the form of such other coffee in box 15 (see definitions in Article 3 of the International Coffee Agreement 1976). If an export of coffee includes more than one form of coffee, separate Certificates are required for each form of coffee included in the shipment.
13. Enter net weight, rounded to nearest whole unit of weight (one pound equals 0.4536 kgs.).
14. Specify unit of weight by marking "X" in the appropriate box.
15. Enter any additional information relevant to the parcel of coffee described in the Certificate.
16. The Customs Service in the port or other location at which the coffee is embarked shall stamp the Certificate as confirmation that export has taken place. The authorized Customs Officer applying the stamp shall sign and date the Certificate in the spaces provided.

17. The Certifying Officer shall stamp the Certificate with the official stamp of the Certifying Agency and shall sign and date the Certificate in the spaces provided.

THE FIRST COPY OF EACH CERTIFICATE OF ORIGIN IN FORM O SHALL BE FORWARDED TO THE ORGANIZATION TOGETHER WITH A COPY OF THE RELEVANT BILL OF LADING.

PART B - To be completed only when coffee is imported.

18. If all or part of the consignment covered by the Certificate is imported, the Customs Service in the country of importation shall withdraw the Certificate and shall enter the Customs entry number and any relevant observations (including the number of bags or other containers or the net weight of the coffee if this differs from the information shown in boxes 11 or 13) the place and date of importation and shall affix its cachet as confirmation that the coffee has been imported.

N.B. If all or part of the coffee covered by the Certificate is placed under Customs control, the Customs Service shall not withdraw the Certificate which shall be retained by the trader holding title to the coffee until the coffee is imported.

19. [For use when quotas are in effect - LEAVE BLANK.]

CERTIFICATE OF ORIGIN IN FORM X

PART A: FOR USE BY ISSUING AUTHORITY

CERTIFICATE OF ORIGIN FORM X
FOR EXPORTS TO NON-MEMBER COUNTRIES

Form approved by the



INTERNATIONAL COFFEE ORGANIZATION

1. Name and address of exporter			
2. Name and address of importer		3. Reference No.	
		Coffee Year Code	Country Code
		Port Code	Serial No.
4. Producing country			
5. Country of destination			
6. Name of ship/other carrier	7. Port of loading/intermediate ports	8. Date of shipment	9. Leave blank
10. Port or point of destination			
11. Shipping marks	12. Number of bags or other containers	13. Description of coffee	14. Net weight of shipment
a. ICO Identification Mark		<input type="checkbox"/> Green (Crude)	
----- / ----- / -----		<input type="checkbox"/> Roasted	
b. Other marks		<input type="checkbox"/> Soluble	15. Unit of weight <input type="checkbox"/> kg.
		<input type="checkbox"/> Other	<input type="checkbox"/> lb.
16. Other relevant information			
It is hereby certified that the coffee described above was grown in the above-mentioned country			
17. Customs stamp of issuing country		18. Stamp of Certifying Agency	
Date	Signature of authorized Customs Officer	Date of issue	Signature of authorized Certifying Officer

PART B: FOR USE BY SURVEYING AGENT

19. CERTIFICATION BY SURVEYING AGENT IN THE CASE OF TRANS-SHIPMENT			
First port of trans-shipment	Trans-shipment date	Second port of trans-shipment	Trans-shipment date
Destination	Name of ship or other carrier	Destination	Name of ship or other carrier
Date	Signature of surveying agent	Date	Signature of surveying agent
20. CERTIFICATION OF IMPORTATION BY SURVEYING AGENT			
Country of import	Place of entry		
	Date of entry	Date	Signature of surveying agent
Observations			

MEASUREMENTS OF CERTIFICATE OF ORIGIN IN FORM X

PART A: FOR USE BY ISSUING AUTHORITY

210mm

CERTIFICATE OF ORIGIN FORM X
FOR EXPORTS TO NON-MEMBER COUNTRIES

Form approved by the



INTERNATIONAL COFFEE ORGANIZATION

1. Name and address of exporter

25.5mm

2. Name and address of importer

91.5mm

25.5mm

3 Reference No			
Country Year Code	Country Code	Port Code	Serial No.

4 Producing country

8mm

5. Country of destination

8.5mm

6. Name of ship/other carrier

46mm

7. Port of loading, intermediate ports

45.5mm

8. Date of shipment

46mm

9. Leave blank

45.5mm

10. Port or point of destination

8.5mm

11 Shipping marks

a. ICO Identification Mark

----- / ----- / -----

b. Other marks

103mm

12. Number of bags or other containers

34mm

13. Description of coffee

Green (Crude)

Roasted

Special

Other

34.5mm

14. Net weight of shipment

15. Unit of weight kg.

lb.

16. Other relevant information

8.5mm

It is hereby certified that the coffee described above was grown in the above-mentioned country

17. Customs stamp of issuing country

Date

Signature of authorized Customs Officer

51mm

18. Stamp of Certifying Agency

Date of issue

Signature of authorized Certifying Officer

PART B: FOR USE BY SURVEYING AGENT

8.5mm

19. CERTIFICATION BY SURVEYING AGENT IN THE CASE OF TRANS-SHIPMENT

First port of trans-shipment	Trans-shipment date	Second port of trans-shipment	Trans-shipment date
Destination	Name of ship or other carrier	Destination	Name of ship or other carrier
Date	Signature of surveying agent	Date	Signature of surveying agent

20. CERTIFICATION OF IMPORTATION BY SURVEYING AGENT

Country of import	Place of entry	Date	Signature of surveying agent
	Date of entry		

83.5mm

Observations

297mm

20mm

7mm

35

GENERAL GUIDANCE FOR COMPLETION OF
CERTIFICATE OF ORIGIN IN FORM X

CERTIFICATE^S OF ORIGIN FOR EXPORTS TO NON-MEMBER COUNTRIES

General Guidance for Completion of
Certificate of Origin in Form X

PART A - To be completed by the Certifying Agency and the Customs Service of the issuing Member country.

(The shaded boxes are for the use of those exporting Members wishing to code the adjacent information for mechanical processing purposes.)

1. Enter the name and address of exporter.
2. Enter the name and address of importer, or if not available, the name and address of buyer.
3. The reference number shall include the code number of the Member country of origin (see Annex 4 to these Rules) and the code number of the port of export or inland point of embarkation (two digits to be supplied by the country in question). This prefix of up to five digits shall be followed by the serial number of the Certificate (at each port or inland point of embarkation, the numbering of Certificates of Origin in Form X shall begin at "1" on 1 October each year and shall proceed consecutively throughout the coffee year until 30 September the following year).
4. Enter the name of the country in which the coffee was produced.
5. Enter the name of the country of destination.
6. Enter the name of the vessel on board which the coffee is to be shipped. If the coffee is not to be forwarded by ship, enter appropriate information concerning the means of transport such as lorry, lighter, rail.

77. Enter the name of the port or other place at which the coffee is to be loaded and the name of any port or point in transit at which the coffee will be unloaded before re-forwarding to the destination shown in the Certificate. If the coffee is proceeding direct to its destination enter the word "direct".
8. Enter the date on which the coffee is to be shipped.
9. Leave blank (for use by the International Coffee Organization).
10. Enter the name of the port or other place to which the coffee is destined.
11. The bags or containers in each parcel of coffee covered by a single Certificate of Origin shall bear an ICO identification mark, printed inside a box. This identification mark, which shall be unique to that parcel of coffee, shall be entered in box 11a. Additional shipping marks or other identification shall be entered in box 11b.
12. Enter the number of bags or other containers.
13. Mark "X" in the appropriate box. If coffee other than green, roasted or soluble is being exported, specify the form of such other coffee in box 16 (see definitions in Article 3 of the International Coffee Agreement 1976). If an export of coffee includes more than one form of coffee, separate Certificates are required for each form of coffee included in the shipment.
14. Enter net weight, rounded to nearest whole unit of weight (one pound equals 0.4536 kgs.).
15. Specify unit of weight by marking "X" in the appropriate box.

16. Enter any additional information relevant to the parcel of coffee described in the Certificate.
17. The Customs Service in the port or other location at which the coffee is embarked shall stamp the Certificate as confirmation that export has taken place. The authorized Customs Officer applying the stamp shall sign and date the Certificate in the spaces provided.
18. The Certifying Officer shall stamp the Certificate with the official stamp of the Certifying Agency and shall sign and date the Certificate in the spaces provided.

THE ORIGINAL AND THE FIRST COPY OF EACH CERTIFICATE OF ORIGIN IN FORM X SHALL BE FORWARDED TO THE ORGANIZATION TOGETHER WITH A COPY OF THE RELEVANT BILL OF LADING.

[PART B - For use when quotas are in effect - LEAVE BLANK]

IMPORT RETURN IN FORM I



IMPORT RETURN FORM I
FOR COFFEE IMPORTED WITHOUT THE
PRESENTATION OF AN ORIGINAL
CERTIFICATE OF ORIGIN

Form approved by the:

INTERNATIONAL COFFEE ORGANIZATION

PART A: FOR USE BY THE IMPORTER OR HIS AGENT

1. Importing country			
2. Country of origin/imported from			
3. Reference number of Certificate of Origin			4. Leave blank
5. Port or place of importation			
6. Shipping marks	7. Number of bags or other containers	8. Description of coffee	9. Net weight of shipment
a. ICO Identification Mark ----- / ----- / ----- b. Other marks	<input type="checkbox"/> Green (Crude) <input type="checkbox"/> Roasted <input type="checkbox"/> Soluble <input type="checkbox"/> Other	10. Unit of weight <input type="checkbox"/> kg. <input type="checkbox"/> lb.	
11. Other relevant information			
12. FREE DISPOSAL			

PART B: FOR USE WHEN DOCUMENT IS COLLECTED

13. NOTATION BY CUSTOMS SERVICE Import Return collected and coffee imported	
Customs entry number or Import Return serial number Observations	
Place Date	Customs stamp Signature or equivalent of authorized Customs Officer

MEASUREMENTS OF IMPORT RETURN IN FORM I

IMPORT RETURN FORM I
FOR COFFEE IMPORTED WITHOUT THE
PRESENTATION OF AN ORIGINAL
CERTIFICATE OF ORIGIN



INTERNATIONAL COFFEE ORGANIZATION

Form approved by the

35.5mm

210mm

PART A - FOR USE BY THE EXPORTER OR HIS AGENT

1. Importing country			
25.5mm			
2. Country of origin/imported from			
17mm			
3. Reference number of Certificate of Origin		4. Leave blank	
25mm			
5. Port or place of importation			
8.5mm			
6. Shipping marks	7. Number of bags or other containers	8. Description of coffee	9. Net weight of shipment
a. ICO Identification Mark		<input type="checkbox"/> Green (Crude) <input type="checkbox"/> Roasted <input type="checkbox"/> Soluble <input type="checkbox"/> Other	
b. Other marks	103mm	34.5mm	10. Unit of weight <input type="checkbox"/> kg. <input type="checkbox"/> lb.
20mm		45.5mm	7mm
11. Other relevant information			
17mm			
12.			
28mm			
FREE DISPOSAL			

PART B: FOR USE WHEN DOCUMENT IS COLLECTED

13. NOTATION BY CUSTOMS SERVICE	
Import Return collected and coffee imported	
Customs entry number	
or	
Import Return serial number	
Observations	
106.5mm	
Place	Date
Signature or equivalent of authorized Customs Officer	Customs stamp

GENERAL GUIDANCE FOR COMPLETION OF
IMPORT RETURN IN FORM I

IMPORT RETURN
FOR COFFEE IMPORTED WITHOUT THE PRESENTATION
OF AN ORIGINAL CERTIFICATE OF ORIGIN

General Guidance for Completion
of Import Return in Form I

THE FOLLOWING GUIDANCE FOR THE COMPLETION OF THE IMPORT RETURN MAY BE PRINTED ON THE REVERSE OF EACH RETURN

PART A - to be completed by the importer or his agent.

An Import Return shall be completed in respect of each parcel^{1/} of coffee imported without the surrender of an original Certificate of Origin. Its contents shall be verified by the Customs Service of the importing country.

1. Enter the name of the country of importation.
2. Enter the name of the country in which the coffee was produced or the name of the country of provenance.
3. Enter reference number of the Certificate of Origin covering the coffee, if known.
4. Leave blank (for use by the International Coffee Organization).
5. Enter the name of the port or place of importation.

^{1/} With the following exceptions:

- (a) samples and parcels up to a maximum net weight of 60 kgs. of green coffee or the equivalent thereof namely:
 - (i) 120 kgs. of dried coffee cherry; or
 - (ii) 75 kgs. of parchment coffee; or
 - (iii) 50.4 kgs. of roasted coffee; or
 - (iv) 20 kgs. of soluble or liquid coffee.
- (b) importations from importing Members of coffee processed in importing Member countries.

6. In box 6a enter the ICO identification mark printed inside a box on the bags or other containers. If the parcel of coffee consists of bags or containers bearing differing ICO identification marks, separate Import Returns shall be completed for each lot of bags or other containers bearing identical ICO identification marks. Additional shipping marks or other identification shall be entered in box 6b.
7. Enter the number of bags or other containers imported.
8. Mark "X" in appropriate box. If coffee other than green, roasted or soluble is being imported, specify the form of such coffee in box 11 (see definitions in Article 3 of the International Coffee Agreement 1976). If an import of coffee includes more than one form of coffee, separate Import Returns are required for each form of coffee included in the parcel.
9. Enter net weight rounded to nearest whole unit of weight (one pound equals 0.4536 kgs.).
10. Specify unit of weight by marking "X" in appropriate box.
11. Enter any comments relevant to the information in the Return.
- (12. This space is for use at the discretion of the importing Member printing the Import Returns, and might be used, for example, to show the name of the importer or his agent completing Part A.)

PART B - To be completed only when coffee is imported.

13. The Customs Service or other designated authority in the port or place at which the coffee is imported shall withdraw the Return, enter the Customs entry number or the serial number of

the Import Return (or both), any relevant observations and the place and date of importation and shall affix its cachet as confirmation that the coffee has been imported. Whenever possible (and always when the Customs Entry number is not shown) the Customs Service shall give each Import Return a serial number (at each port or place of importation the numbering of Import Returns shall begin at "1" on 1 October each year and shall proceed consecutively until 30 September the following year).

INTERNATIONAL COFFEE ORGANIZATION

LIST OF MEMBERS AND COUNTRY CODES

<u>Exporting Members</u>		<u>Importing Members</u>	
<u>Benin</u>	22	Australia	51
Bolivia	1	Belgium/Luxembourg	53
Brazil	2	Canada	54
Burundi	27	Cyprus	86
<u>Cameroon</u>	19	Czechoslovakia	87
<u>Central African Republic</u>	20	Denmark	56
Colombia	3	Federal Republic of Germany	57
<u>Congo (People's Republic)</u>	21	Finland	71
Costa Rica	5	France	58
Dominican Republic	7	Ireland	98
Ecuador	8	Japan	60
El Salvador	9	Netherlands	61
Ethiopia	10	New Zealand	70
<u>Gabon</u>	23	Norway	62
Ghana	38	Portugal	31
Guatemala	11	Spain	63
Guinea	92	Sweden	64
Haiti	12	Switzerland	65
Honduras	13	United Kingdom	68
India	14	United States of America	69
Indonesia	15	Yugoslavia	148
<u>Ivory Coast</u>	24		
Jamaica	100		
Kenya	37		
<u>Liberia</u>	107		
<u>Madagascar</u>	25		
Mexico	16		
Nicaragua	17		
Nigeria	18		
Panama	29		
Papua New Guinea	166		
Paraguay	122		
Peru	30		
Rwanda	28		
Sierra Leone	32		
<u>Tanzania</u>	33		
<u>Timor</u>	159		
<u>Togo</u>	26		
Trinidad and Tobago	34		
Uganda	35		
Venezuela	36		
Zaire	4		

Note: OAMCAF members underlined.

